**BhairavnathShikshanMandal’s**

**PopatraoKisanraoThorat College, Khutbav**

**Tal-Daund, Dist-Pune 412203**

**Name Of Committee: Alumini commitee**

**Committee Charts:**

**Alumini committee** **2021-22**

|  |  |  |
| --- | --- | --- |
| Sr.No. | Name | Designation |
|  | Dr. Sangolekar A.V. | Chairman(Principal) |
|  | Asst.Prof. Sutar A.D. | Co-ordinator |
|  | Asst.Prof.Thorat M.R. | Member |
|  | Asst.Prof.Hole N.T. | Member |
|  | Mr.Domale A.R. | Member |
|  | Mr.Hole S.D. | Member |
|  | Mr.Jadhav A.D. | Member |

**Aim:**

1. Maintaining the updated information of all Alumni.
2. To encourage, build and promote close relations among the alumnus.
3. To promote a sustained sense of belonging to the Alma Mater among the Alumni by being in regular contact with them.
4. To assist and support the efforts of College – Pune in obtaining resources for development.
5. To guide and assist Alumni who have recently completed their courses of study, to keep them engaged in productive pursuits useful to the society.
6. To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues by organizing  reunion activities of the Alumni.
7. To let the alumni acknowledge their gratitude to their Alma Mater.

**Process of Committee:**

1. Start with scripting the vision, mission, and values of alumni association department.
2. Identify how alumni relations fit into this department.
3. Arrange meeting of members of committee and register it.
4. Maintained its proceeding .
5. Maintained Record of all alumini of institute trough google registration form .
6. Arranged alumini meeting ones in the year .
7. Make report of this.

**Role of Committee :**

|  |  |  |
| --- | --- | --- |
| **Sr.No.** | **Designation** | **Role** |
| 1. | Chairman | Control and Supervision of all activity conduted by the committee. |
| 2. | Co-ordinator | Implementation of Programme under the supervision and direction of Chairman and Principal of the College. |
| 3. | Member | Actively participated in programs taken by committee and gives there contribution in development of institute. |

**Risk:**

maintaining records of alumini and there funding .

**Solution:**

Develop strong working relationship with other alumini association member and support the alumini association trough payment of alumini dues and encourage fellow alumini to do the same.