

### 1.1.2 The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before commencement of the academic year, the Institution prepares and publishes an 'Academic calendar'. The academic calendar is published on the website of the college and displayed in the notice boards. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, and test and semester examinations. For the implementation of the Internal Assessment Process, Examination committee is formed at the college level which monitors the overall internal assessment process.

The IQAC department at our college set up the Academic Calendar Committee. It is crucial to note at the outset of this report that the committee considers it the faculty's responsibility to establish the annual campus academic schedule as part of a healthy commitment. The way college policies are implemented serves to further emphasize the importance of the calendar to campus identity in real life. Students are aware of the various events held in colleges.

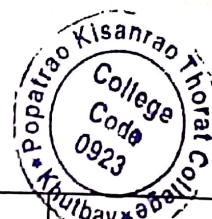
College teachers can also utilize the calendar to keep track of any events that would be important to them, such lectures. As some of these events might be pertinent to their particular subject, this can be used to their classes.

If not, these events might be significant to the teachers themselves because they might be a great chance to learn new information for their classes. Of course, there is no reason why there couldn't be overlap, as these incidents might serve as great springboards for discussions of other themes in the classroom.

Principal

Popatrao Kisanrao Thorat College  
Khutbav, Tal. Deund, Dist.-Pune.

Bhairavnath Shikshan Mandal's  
**Popatrao Kisanrao Thorat College, Khutbav**  
 Tal.-Daund, Dist.-Pune - 412203  
 Academic Calendar 2022-2023



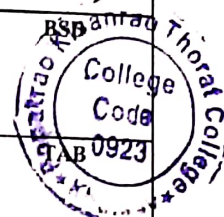
Week No.	Details of Activities	Criterion	Committee/ Department	Concerned Person
<b>August</b>				
1	Preparing of Teaching Plan	1	English	DVD
1	Bridge course	1	Political Science	SRS
1	Group insurance, College Uniform (Jacket), Performance Appraisal Form Filling then review by HOD and principal	6	Staff Welfare Committee	BSD
1	Bills of Purchase of Computers, Stock register with highlight on computers entries, Computer lab Photos and schedule requirements and budget	4	Purchase & Budget	TAB
1	Volunteer enrolment Meeting	-	NSS	DVD
1	Mock parliament	2	Political Science	SRS
1	Human Rights Related Activity	7	RTI	SRS
1	Workshop on career counseling	5	Competitive Exams Guidance Cell	NPA
1	Local Challenges in sustainability	0	Economics	BSD
1	Departmental meeting (freshers party)	-	Cultural Activities Committee/BSD	TPV
1	Bridge course	1	Botany	SDN
1	Community survey	2	Political Science	SRS
1	Local History Writing	2	History	JPN
1	Admission Meeting F.Y. Admission Overview	2	Admission	SAD
2	Bridge course (Bridge Course on Basic Concept in Chemistry)	1	Chemistry	SAD
2	Bridge Course (Basic concepts in English Language)	1	English	DVD
2	Wallpapers presentation	5	Marathi	TNM
2	Alumni Meet	5	Alumni Cell	MAD
2	Independence Day	7	NSS/ Political Science/Sports & Health/ Cultural Activities Committee/BSD	DVD/SRS/TPV
2	Bridge course	1	Economics	BSD

2	Bridge course (Basic Concepts of Accounting, Business & Banking)	1	Commerce	TAB
2	Bridge course (Bridge Course on Basic Concept of Historical Periods)	1	History	
2	Admission Process of Second Year & Third Year	2	Admission	
3	Bridge course (Introduction of Geography)	1	Geography	TRG
3	Verbal ability test to assess language proficiency for first year students	1	English	DVD
3	Selection Of Game And Sport Players	5	Sports & Health	
4	Tutorial	2	History	JPN
4	Guest lecture	5	Competitive Exams Guidance Cell	NPA
4	Best practice – Do You Know Me? - Activity (Best Practise)	7	Botany	SDN
4	Test	2	Commerce	TAB
4	Cultural Diversity activity	5	Political Science/ Cultural Activities Committee	SRS/TPV
4	Tutorial	2	Chemistry	SAD
4	All Faculty Admission Overview	2	Admission	SAD
4	Animal Handling Activity	2	Zoology	

## September

1	Participate in other college seminars, workshops	3	Marathi	TNM
1	Bridge course ( Introduction to Animal Diversity )	1	Zoology	
1	Preparing of Question Papers, PPT,s e-material for Criterion-II	1	English	DVD
1	Teacher Day	5	BSD/ Cultural Activities Committee	DYB/TPV
1	Certificate course - political Science	1	Political Science	SRS
1	Regular Activity	3	NSS	DVD
1	Best Practice Activity	7	English	DVD
1	Career guidance lecture	5	Alumni Cell	MAD
1	Extension activity	3	Chemistry	SAD
1	Certificate course – Mushroom Cultivation	1	Botany	SDN
2	Industrial Visit	3	Chemistry	SAD
2	Fitness camp of students	5	Sports & Health	
2	Socio-political Consciousness	3	Political Science	SRS

2	Best practice meeting	7	Chemistry	SAD
2	Guest lecture	5	Competitive Exams Guidance Cell	NPA
2	Rain water harvesting	3	Geography	TRG
2	Organize guest lecture	5	Marathi	TNM
2	Guest lecture	3	Zoology	
2	Stall Day activity	5	Commerce	TAB
3	Guest lecture for faculty members	6	Academic research and start up innovation cell	
3	Gender Equity & Sensitivity related activity	7	Commerce	
4	AQAR Submission	6	IQAC	DVD
4	Field visit/ excursion tour	1	Chemistry	SAD
4	Annual Planning meeting at university	-	NSS	DVD
4	National Unity Day	7	NSS	DVD



### November

1	Non-Teaching Staff workshop	6	IQAC	DVD
1	Blood Donation Campaign	3	NSS	DVD
1	Guest Lecture	3	Commerce	TAB
2	Field Visit	3	Geography	TRG
2	Sports Quiz	5	Sports & Health	
2	Poetry Reading Function	5	Marathi	TNM
2	Children's Day	7	Cultural Activities Committee	TPV
2	Assigned budget for maintenance & actual expenditure - audited Statement of account, Geo-tagged photos of maintenance work carried out.	4	Purchase & Budget	TAB
2	Participation in Youth festival	5	BSD	DYB
2	1st semester internal exams for all faculties	-	EXAM	MAD
3	Examination/evaluation mechanism of institution Examination Circulars and grievances	1	EXAM	MAD
3	Students' interactive seminars to enhance soft skills & communicative skills	2 & 5	English	DVD
3	Regular Activity	3	NSS	DVD
4	Waste management activity	7	Botany / Geography	SDN/TRG
4	First term University Exams oct-nov 2021	-	History	JPN
4	Mahatma phule Death Anniversary	7	BSD	DYB

### December

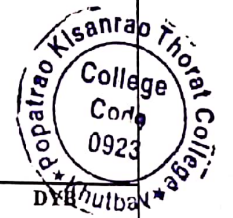


1	Lecture on the occasion of Death anniversary of Dr. B.R. Ambedkar	7	History/BSD	
1	Special Lecture Organize	5	Marathi	
1	Best Practice	7	English	
1	AIDS Awareness Program	3 & 7	NSS	DVD
1	International Cheetah Day	7	Zoology	
1	International Volunteers Day	3 & 7	NSS	DVD
1	Certificate course	1	Chemistry	SAD
1	Details of student harassment cases & to Conduct Awareness program	5	Anti-ragging / Sexual harassment/internal compliance committee	SMS
2	Value Added Course (IPR)	3	Commerce	TAB
2	Guest Lecture	-	Political Science	SRS
2	Medical Check-up Camp	2 & 3	NSS	DVD
2	Guest lecture	5	Competitive Exams Guidance Cell	NPA
3	Tree Plantation	3	NSS	DVD
3	Annual sports meet 2022/2023	5	Sports & Health	
3	AQAR Prepared & Submitted, Collaborative Quality Initiative with other institution, ISO, Participation in NIRF, NBA, NAAC.	6	IQAC	DVD
4	Best Practice Meeting	7	History	JPN
4	Christmas Day	7 & 5	Cultural Activities Committee	TPV
4	Caste-wise List of Admitted Students	2	SC, ST, OBC and minority cell	TRG
4	Guest Lecture	-	Geography	TRG
4	Best Practice Meeting	7	Chemistry	SAD
<b>January</b>				
1	Admission Meeting	2	Admission	SAD
1	Study tour	3	Botany	SDN
1	Memory Games	2	Cultural Activities Committee	TPV
1	Alumni Meet	5	Alumni Cell	MAD
1	IPR Related activity	3	Commerce	TAB
1	Savitribai Phule Birth Day	5 & 7	BSD	DYB
1	Meeting for spacial camp	3	NSS	DVD
2	Study tour/extension activity	3	History	JPN

2	1) NSS SPECIAL CAMP - Village Adoption 2) Blood Donation Campaign 3) Sun Salutation Activity	3	NSS	DVD
2	Yuvak Din	7	BSD	DYB/hutba
2	Group Discussion Activity	2	Commerce	TAB
2	College prize distribution	5	Sports & Health	
2	Study tour	3	Marathi	TNM
2	Geography Day	7	Geography	TRG
2	Value Added Course	1	Zoology	
2	Study tour/extension activity	3	Chemistry	SAD
2 & 3	Marathi Bhasha Sanvardhan Phandharvada	5	Marathi/ BSD	TNM/DYB
3	Youth Day	5 & 7	History/ BSD	JPN/DYB
3	Extension Activity (Visit to observe biodiversity freshwater body)	3	Zoology	
3	Students' interactive seminars to enhance soft skills & communicative skills	2 & 5	English	DVD
3	Road Safety Week Activity	3	NSS	DVD
3	Admission campaign (Other junior Colleges)	2	Admission	SAD
3	Study tour	3	Economics	BSD
4	Workshop for teaching staff	6	IQAC	DVD
4	Guest Lecture		BSD	DYB
4	Guest Lecture on storytelling	2 & 5	English	DVD
4	Republic day celebration	5 & 7	NSS/ Sports & Health/ Cultural Activities Committee/ History/ Commerce	DVD/ TPV/JPN/ TAB
4	Test	2	Commerce	TAB
4	Guest Lecture	3	Political Science	SRS

## February

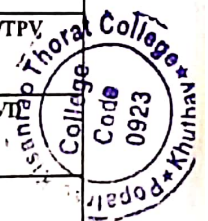
1	Nursery visit	3	Botany	SDN
1	Guest lecture on Budget	3	Economics	BSD
1	Preparing List of Admitted Students	2	Admission	SAD
1	Career guidance lecture	5	Alumni Cell	MAD
1	Guest lecture	3	Commerce	TAB
1	Best Practice Meeting	7	Zoology	
2	Workshop for teaching staff & non-teaching staff	6	IQAC	DVD
2	Guest lecture	5	Competitive Exams Guidance Cell	NPA



2	Field Work, research, on job training	2 & 3	English	DVD
2	Certificate Course	1	Geography	TRG
3	Chhatrapati Shivaji Maharaj Birth Anniversary	5 & 7	History/ Cultural Activities	JPN/TPV
3	IQAC Meeting minutes, action taken reports. & List of committees	6	IQAC	DVI
3	Physical education exams of 1 <sup>st</sup> year	-	Sports & Health	
3	Presentation by Students	2	Commerce	TAB
4	Best practice meeting	7	Chemistry	SAD
4	World Marathi Day Lecture	5	Marathi/BSD	TNM/DYB
4	Regular Activity	3	NSS	DVD
4	Guest Lecture	3	Political Science	SRS
4	National Science Day	3 & 7	Academic research and start up innovation cell/ Zoology/Botany	BSD/SDN
4	Best practice meeting	7	History	JPN

### March

1	Value added course	1	History	JPN
1	12 <sup>th</sup> Std Student Data collection	-	Admission	SAD
1	Conference, seminar and workshop to be organized	3	English	DVD
1	Regular Activity	3	NSS	DVD
1	Certificate Course	1	Commerce	TAB
1	Value added course	1	Chemistry	SAD
1	Value added course	1	History	JPN
2	World Women's Day	1 & 7	BSD/Women Cell/ Cultural Activities Committee/ NSS	DYB/SDN/TPV/DVD
2	List of students with Mob. No., Certificate or mark sheets.- Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)	5	Competitive Exams Guidance Cell	NPA
2	Guest lecture	3	Commerce	TAB
3	Zoological Visit	3	Zoology	
3	Guest Lecture	3	Geography	TRG
3	Geographical Tour	3	Geography	TRG
3	Students' interactive seminars to enhance soft skills & communicative skills	2 & 5	English	DVD
3	Activity on Entrepreneurship	3	Commerce	TAB

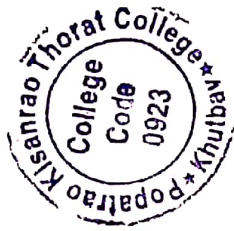


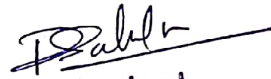
4	Plastic Bottles use (in Botanical Garden)	7	Botany	SDN
4	Audit	4 & 6	Purchase & Budget	TAB
4	Feedback collection of stakeholders	1 & 6	IQAC	DVD
<b>April</b>				
1	Tutorial	2	History	
1	Tutorial	2	Commerce	
1	Feedback from All stakeholders, Quality related Workshops, Seminars or other two practices., Minutes of IQAC Meetings, Research Methodology, ICT and training	6	IQAC	
1	1 Person - 1 Plant	3 & 7	Botany/NSS	SDN/DVD
1	Tutorial	2	Chemistry	SAD
1	Green campus initiative activity	7	Botany / Geography	SDN/TRG
2	Guest lecture	5	Competitive Exams	NPA
2	Language Quiz	5	English	DVD
2	Certificate Course	1	Zoology	
2	Dr.Babasaheb Ambedkar Birth Anniversary	7	NSS/ Cultural Activities Committee/ History/BSD	DVD/TPV/ JPN/DYB
2	Industrial Tour	3	Chemistry	SAD
2	Presentation by students	2	Commerce	TAB
3	Academic and Administrative Audit	6	IQAC	DVD
4	Zoological Poster presentation	2	Zoology	
4	Earth Day	7	Geography	TRG
<b>May</b>				
1	World Labour's Day	3 & 7	NSS	DVD
1	Registration certificate of Alumni, Financial Contribution statement of accounts, Activities of Alumni association with geo-tagged photos	5	Alumni Cell	MAD
1	Maharashtra Day	5 & 7	NSS/ Cultural Activities Committee	DVD/TPV
2	Tutorial	2	Zoology	
2	MoU's with Industries, Colleges and other corporate agencies. Keep details of faculty exchange, Student exchange, Collaborative activities should be taken.	3	IQAC	DVD
2	Guest Lecture	3	Political Science	SRS
3	Admission Process 2022-23	-	Admission	SAD
3	Students' interactive seminars to enhance soft skills & communicative skills	2 & 5	English	DVD
3	Best Practice Meeting	7	Zoology	



3	Outdoor activities	5	Sports & Health	
4	Guest Lecture	3	English	DVD
4	Admission Meeting	-	Admission	SAD
<b>June</b>				
1	Admission Banner Printing, Video, PPT Making	-	Admission	SAD
1	NEP Workshop	6	IQAC	DVD
1	E-copies of award / medals Geo-tagged photo of award ceremony for outstanding performance in sports/cultural activities at University/state/ national / international level	5	Sports & Health/Cultural Activities Committee	TPY College Code 0923
1	World Environment Day (Environmental Hazardous related activity)	7	NSS	DVD
1	Best Practice	7	English	DVD
2	Admission Process F.Y. Started	-	Admission	SAD
2	Research Paper Publications in the UGC Care listed journals, Number of books and chapters in edited volumes/books published and papers published in national/ international conference - Follow-up of every faculty (preparing list)	3	Academic research and start up innovation cell	BSD
2	Departmental Meeting	-	IQAC	DVD
2	Research projects, List of research proposals, sanctioned letters	3	Academic research and start up innovation cell	BSD
3	Admissions Overview	-	Admission	SAD
3	Regular Activity	3	NSS	DVD
3	International Yoga Day	5 & 7	Sports & Health	
3	ICT/computing skills	5	Commerce	TAB
4	Internship Letters or certificates from industries	3	Commerce/Chemistry/Botany/History/Economics	TAB/SAD/SDN/JPN/ BSD
<b>July</b>				
1	Admissions Overview	-	Admission	SAD
1	Overview of the Academic Year 2022-23 & Annual Report of IQAC	6	IQAC	DVD
2	World Population Day	3 & 7	NSS	DVD
3	Admissions Overview	-	Admission	SAD

3	Students' interactive seminars to enhance soft skills & communicative skills	2 & 5	English	DVD
4	Programme Outcomes & Mapping (POs)	2	English	DVD
4	Regular Activity	3	NSS	DVD
<b>End of Academic Year</b>				



  
**Principal**  
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